



## St Kilian's Community School

### Advice and Useful Information for 6<sup>th</sup> Years

March 12<sup>th</sup> 2020

#### TECHNICAL SUPPORT

- Be sure to use **Office.com** (type this into your address bar, then log in to your Office 365).
- Use **examinations.ie** to access exam papers and solutions (look for exam material archive).
- Use app store/play store to download **Outlook, One Drive, Teams** and **OneNote** to your smartphone or tablet.
- Remember you have free access to **Word Online** for working on essays etc.
- **If you don't have a laptop/tablet** you can handwrite work, take photos (on your phone) and share with your teacher. Also, if libraries are open, you can access laptops/computers there.
- If you don't have WiFi, again you can try the library, McDonald's, Starbucks, etc. if they are open.
- Contact Mr. Forde at [e.forde@stkilianscs.com](mailto:e.forde@stkilianscs.com) if you need your **password changed**.
- Check your email for a list of all **teacher emails**. You can contact them, if you need to, regarding subject work.

#### ADVICE AND SUPPORT

- An **Advice and Help** folder will be shared with you through office.com.
- This folder will have up-to-date **information** about the situation. It will also have advice for you about your **wellbeing** and **school-related issues**.
- Updates about the **State Examinations** will be shared with you as soon as they are available. Deadlines **will** be changed, so don't worry about this.
- You can contact **Mr. Murphy** at any time on **087-4443028** about any matter that concerns you.
- **Ms. Casey (085-8109401)** and **Mr. Keane (085-8109391)** may be contacted during normal school hours if you need **advice/support**.
- Your Parents/Guardians may contact **Ms. Fox (H.S.C.L.)** at **086-7008999** if they need advice/support.
- Check the **school website** ([www.stkilianscs.com](http://www.stkilianscs.com)) and **Facebook** page regularly.

#### WELLBEING

- Take care of your **physical and mental health**. Take **exercise, fresh air** and **eat healthily**.
- **Talk** to people; your **family** and **friends**.
- **Look for help** if you need help, either from school staff (see above) or from someone close to you.
- **Stay positive!** This difficult situation will end.